



REPUBLIC OF NAMIBIA

MINISTRY OF AGRICULTURE, WATER AND LAND REFORM

DEPARTMENT OF WATER AFFAIRS

APPLICATION FOR LICENCE TO ABSTRACT AND USE WATER

In terms of Part 5, Regulation 44 (1) or 45 (1) of the Water Resource Management Regulations and Part 11 Section 44 (2) or 49 (2) of The Water Resources Management Act No. 11 of 2013

SURFACE WATER ABSTRACTION AND USAGE

LICENCE RENEWAL

Yes Licence number.....

No

A. GENERAL INSTRUCTIONS

1. Applications must be submitted in duplicate to:

The Executive Director
Ministry of Agriculture, Water and Land Reform
Private Bag 13193
Windhoek

Attention: Deputy Director: Water Law Administration

2. Application Fee (receipt to accompany this document): N\$100
3. The various sections have to be completed as follows:

Sections 1-7: All Applicants
Section 8 - 9: Applicants for Irrigation purposes only
Section 10: Applicants for Industrial & Mining purposes only
Section 11: Required Documents

4. Only the completed relevant information must be submitted as per Part 5 (Section 44 (1)) “Application for licence to abstract and use water”.
5. Submit all required documentation (See Section 11)

B. GENERAL INFORMATION

- The applicant must furnish all the information requested, complete all items and indicate where the information is not relevant or unavailable.
- If not the registered owner, written proof of an agreement, lease, cession or other document to show authority to act, must be submitted.
- If a company or closed corporation or any other business operation, provide company registration documents and particulars of the person authorised to make the application and submit a resolution to that effect.
- Note that failure to complete this application form properly may result in delays.

1. PARTICULARS OF THE APPLICANT

a)	Name and Surname/ Company Name		
b)	ID/Company Registration Number		
c)	Postal address		
d)	Physical address		
e)	Contact Numbers	Tel:	Cell:
f)	Email address		

2. PARTICULARS OF PROPERTY

a)	Registered Name and No. of Property (Locality map must be attached)	
b)	Name of registered owner	
c)	Title Deed Number and Date	
d)	Town/Village	
e)	District	
f)	Region	
g)	Area of Property (ha)	
h)	Purpose of water use	

3. CURRENT WATER USE ON THE PROPERTY

The existing water use on the property is reflected in table below

TYPE OF USE	QUANTITY (m ³ /annum)
Domestic	
Stock watering	
Irrigation	
Industrial	
Mining	
Other uses (specify)	
TOTAL	

Information on water allocation LICENCES currently in force must be given in table below

LICENCE NUMBER	QUANTITY OF WATER ALLOCATED (m ³ /annum)
TOTAL ALLOCATION:	

4. PARTICULARS OF EXISTING WATER SOURCES

Give details in table below of all the existing sources of water on the property and what the water is used for. Application must be accompanied by a map of the property or a schematic diagram of the property on which the location of the sources of water are indicated by symbols. The location of existing boreholes (EB) (give WW number if available), Existing Wells (EW), Existing Dams (ED), Existing Pumps on river or sea etc (EP) must be shown as EB1 or EW1 or ED1 or EP1 on the map.

SOURCE				SOURCE YIELD OR PUMP RATE (m ³ /hour)	WATER USE (m ³ /a)	PURPOSE OF USE
NAME OF SOURCE	SYMBOL ON FARM MAP (EB,EW,ED, EP)	COORDINATES				
		Latitude	Longitude	What is the yield of each source?	How much water do you use in a year?	Domestic or stock watering/ Irrigation/ Industrial, Mining Other (specify)

5. PARTICULARS OF THE NEW WATER SOURCE(S)

- a) Specify if the source is freshwater or seawater? _____
- b) If freshwater, specify name of the watercourse (e.g. name of river) _____

6. PARTICULARS OF PLANNED WATER INSTALLATIONS

Give details of all the planned sources of water on the property and purpose of use. Indicate the location of planned water sources on a map or a schematic diagram of the property with symbols. The location of **Planned Boreholes (PB)** (give WW number if available), **Planned Wells (PW)**, **Planned Dams (PD)**, **Planned Pumps on river or seawater etc (PP)** must be shown as PB1 or PW1 or PD1 or PP1 on the map.

SOURCE				DISTANCE FROM SOURCE (m)	PURPOSE OF USE Domestic or stock watering/ Irrigation/ Industrial, Mining Other (specify)
TYPE OF INSTALLATION (e.g. pump)	SYMBOL(S) ON MAP (PB,PW,PD, PP)	COORDINATES			
		Latitude	Longitude		

- c) Will water abstraction include construction of a dam? Yes No
- i) If yes, applicant should comply with the requirements set out in the Water Resources Management Act regulations 74 to 77, 78 to 82 or 83 to 88 in respect of the category of that dam. Fill in FORM WA08_DW

7. PLANNED WATER USE

- a) How much is the **annual water use** applied for? _____ m³/annum
- b) How much is the **expected daily** water demand during peak periods? (if applicable) _____ m³/day
- c) During which period (months) of the year is the peak demand? _____.

8. PARTICULARS OF EXISTING AREA UNDER IRRIGATION

Complete table below on the position and size of the existing area under irrigation and must be clearly indicated on the farm map. If crop rotation is practiced indicate the periods when various crops are cultivated

CROPS CULTIVATED	AREA (ha)	PERIODS OF CULTIVATION	CROP WATER REQUIREMENT	CROP ROTATION (Yes/No)	TYPE OF IRRIGATION

9. PARTICULARS OF AREA EARMARKED FOR IRRIGATION

The position and size of the proposed area to be irrigated must be clearly indicated on the farm map. If crop rotation is planned, indicate the periods when various crops will be cultivated.

- a) Intended date to start with water abstraction? _____.
- b) Total area to be irrigated hectares _____.
- d) Will the entire area be irrigated from the onset? Yes No
- e) If No, indicate area that will be irrigated in the first Phase as well as subsequent phases:

Phase 1	_____ hectares
Phase 2	_____ hectares
Phase 3	_____ hectares
Phase 4	_____ hectares
Phase 5	_____ hectares

- f) Soil analyses results submitted: Yes No

- g) Water analyses results submitted: Yes No
- h) Crop water requirements assessed: Yes No

(i) If yes, provide the report.

- i) Complete table below on the position and size of the area to be irrigated and must be clearly indicated on the farm map. If crop rotation is practiced indicate the periods when various crops are cultivated

CROPS TO BE CULTIVATED	AREA (ha)	PERIODS OF CULTIVATION	CROP ROTATION (Yes/No)	TYPE OF IRRIGATION

10. PARTICULARS OF AREA EARMARKED FOR INDUSTRIAL USE AND MINING (Including desalination)

- a) Intended date to start with water abstraction? _____
- b) Indicate the purpose of water abstraction in table below

PURPOSE OF WATER ABSTRACTION	AMOUNT (m ³ /a)
TOTAL:	

- c) Water requirement for the initial use to be supplied: m³/annum
- d) Total amount of water requirement (new and existing water amount)..... m³/annum
- e) Water quality analyses results attached: Yes No
- f) Is any of the abstracted water returned/disposed to the natural water environment?
Yes No
- (i) If yes, Indicate the abstraction points, discharge points, distance between abstraction points and what percentage will be returned to the water course in table below

ABSTRACTION POINT		DISCHARGE POINT		DISTANCE BETWEEN ABSTRACTION AND DISCHARGE POINT (M)	PERCENTAGE OF ABSTRACTED WATER RETURNED TO WATER COURSE
Latitude	Longitude	Latitude	Longitude		

g) Is the discharged water returned to the water course of effluent quality standard?
 Yes No

i) If Yes, applicant is required to submit an “Application for licence to discharge effluent or operate wastewater treatment facility or waste disposal site” as per Regulation 66

h) Water quality analyses results attached: Yes No

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SIGNATURE OF APPLICANT

.....
DATE

11. REQUIRED DOCUMENTS

a) Identification Documents

- 1) ID/Passport
- 2) Company Registration Documents
- 3) Authorization letter if applying on behalf of
natural person or company

b) Land/Property Ownership Documents

- 1) Title Deed
- 2) Lease Agreement
- 3) Letter of Consent of the Owner of the Land/property

c) Location Map

d) Completed Abstraction Returns

e) Herd Statement for Stocks from DVS

f) Environmental Clearance Certificate (If applicable)

g) Relevant Studies or Investigation Reports (If applicable)

