



REPUBLIC OF NAMIBIA

MINISTRY OF AGRICULTURE, WATER AND LAND REFORM

DEPARTMENT OF WATER AFFAIRS

**APPLICATION FOR REGISTRATION OF EXISTING DAMS & DAMS WITH SAFETY
RISK**

**In terms of Part 9, Regulation 92 and Regulation 94 of the Water Resources
Management Regulations and Part 17 Section 97 of the Water Resources Management
Act No. 11 of 2013.**

A. GENERAL INSTRUCTIONS

1. Applications must be submitted in duplicate to:

The Executive Director
Ministry of Agriculture, Water and Land Reform
Private Bag 13193
Windhoek

Attention: Deputy Director: Water Law Administration

2. Application Fee (receipt to accompany this document): **NS100**

3. The various sections have to be completed as follows:

Sections 1-5: All Applicants

Section 6: Applicants of dam with safety risk

Section 7: Required documents.

4. **Please note that each existing dam on the same property should be registered independently. Fill in separate application form for each existing dam.**

5. Only the completed relevant information must be submitted as per Regulation No 92 “Registration of existing dams” and Regulation No 94 “Registration of existing dams with safety risk”.
6. Submit all required documentation (See Section 7)

B. GENERAL INFORMATION

- The applicant must furnish all the information requested, complete all items and indicate where the information is not relevant or unavailable.
- If not the registered owner, written proof of an agreement, lease, cession or other document to show authority to act, must be submitted.
- If a company or closed corporation or any other business operation, provide company registration documents and particulars of the person authorised to make the application and submit a resolution to that effect.
- Note that failure to complete this application form properly may result in delays.
- As per Regulation No. 92 and 94 of the Water Resources Management Regulations. a person who owns an existing dam or an existing dam with safety risk in Namibia must make an application for the registration of the dam to the Executive Director

1. PARTICULARS OF APPLICANT

a)	Name and Surname/ Company Name		
b)	ID/Company Registration Number		
c)	Postal address		
d)	Physical address		
e)	Contact Numbers	Tel:	Cell:
f)	Email address		

2. PARTICULARS OF THE PROPERTY WHERE DAM IS LOCATED

a)	Registered Name and No. of Farm/Property	
b)	Name of registered owner	
c)	Title Deed Number and Date	
d)	Town/Village	
e)	District	
f)	Region	

3. LOCATION OF THE DAM

- **NB:** Mark the dam location on a map
- Map should include the watercourse on which dam is located
- The name of the watercourse should be indicated on the map

In the table below, give the details of the location of the dam.

Name of the dam	Name of the watercourse	Coordinates	
		Latitude	Longitude

4. DESCRIPTION OF THE DAM

- **NB** Attach one or more photographs of the dam showing details of specific features like the upstream and downstream view of the embankment, spillway, abstraction works or any other feature of importance.

- a) Dam category
(please tick which category the dam falls under)

Wall height (metres)	Dam size	Tick mark (✓)
Up to 12	Small: category 1 dam	
More than 12 and less than 30	Medium: category 2 dam	
More than 30	Large: Category 3 dam	

- b) Embankment Type
- c) Embankment Height (m)
- d) Height of Walls (m)
- e) Storage Capacity of Dam (m³)
- f) Purpose of the dam (e.g. water supply, irrigation)

5. PARTICULARS OF DAM

a)	Dam construction Date:	
b)	Were there any permitted structural alterations done after the dam construction?	Yes <input type="checkbox"/> No <input type="checkbox"/>
c)	If yes, Indicate Year in which permitted structural alterations were made? (Attach proof of permission)	
d)	Is the dam full capacity 20 000m ³ or more?	Yes <input type="checkbox"/> No <input type="checkbox"/>
e)	If yes, Has the dam been approved or authorised by Ministry of Agriculture, Water and Land Reform?	Yes <input type="checkbox"/> Attach, particulars and proof of the approval. No <input type="checkbox"/>

6. PARTICULARS OF DAM WITH SAFETY RISK

- ***NB*** Dams with safety risk are those dams with potential hazards that have been declared as ***Dams with safety risk*** by the ***Minister as per Section 94 and 98 of the Water Resources Management Act 11 of 2013.***
- For a ***dam with safety risk*** additionally attach photographs of the warning signs.

a)	Specify safety risk concerned: (Attach copy of dam safety evaluation & investigation report)	
b)	Are there warning signs?	Yes <input type="checkbox"/> If yes, attach photographs No <input type="checkbox"/>
c)	Specify Seismic zone of the dam	

d) Attach hydrologic and hydraulic data, that is:

- i) related to the dam such as dam instrumentation observation data, tables and graphs that were kept up to date to illustrate the data collected since dam construction
- ii) information regarding fluctuation of water levels in the dam and flow in the river downstream of the dam wall

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Name of Applicant

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Signature of Applicant

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Date

7. REQUIRED DOCUMENTS

a) Identification Documents

- 1) ID/Passport
- 2) Company Registration Documents
- 3) Authorization letter if applying on behalf of
Natural person or company

b) Land/Property Ownership Documents

- 1) Title Deed
- 2) Lease Agreement
- 3) Letter of Consent of the Owner of the Land/property

c) Location map

d) Environmental Clearance Certificate (If applicable)

e) Relevant Studies or Investigation Reports (If applicable)

f) Permit or approval letter for dam construction

g) Approval for dam full capacity more than 20 000m³

h) Approval for dam structure alterations

i) Dam safety evaluation and investigation report

j) Photographs of safety risk warning signs

k) Approval for a dam with safety risks

l) Up-to-date dam hydrologic and hydraulic data

7. FOR OFFICIAL USE

Comments and recommendations by the relevant stakeholders in respect of the reasonable water demand and the general viability of the projects, where applicable. Stakeholders may include but is not limited to *OMAs; Basin Management Committee; Local and Traditional Authorities; Water Advisory Council, Water Regulator etc.*

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